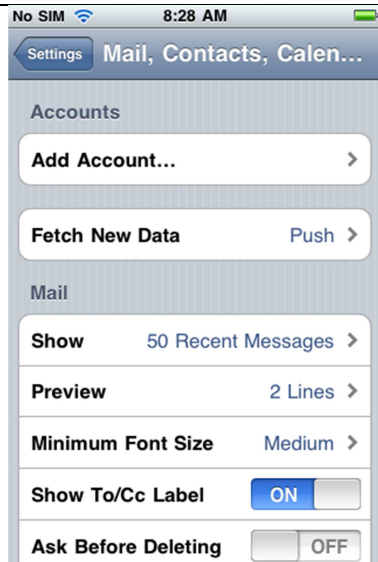
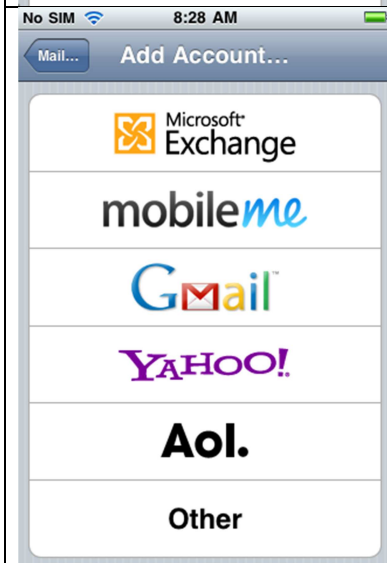




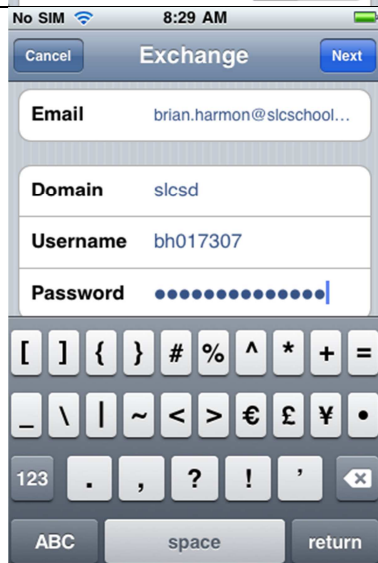
**Step1**  
Go to Settings, then select MAIL, CONTACTS, CALENDARS



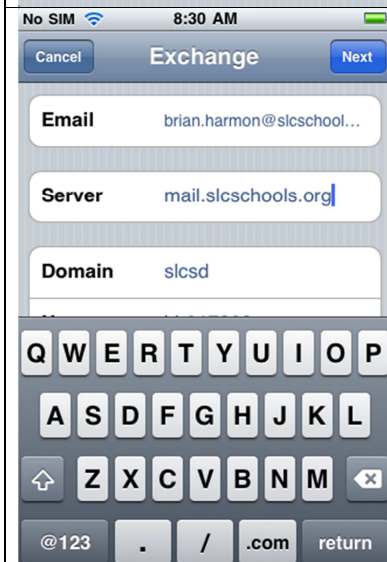
**Step2**  
Select ADD ACCOUNT



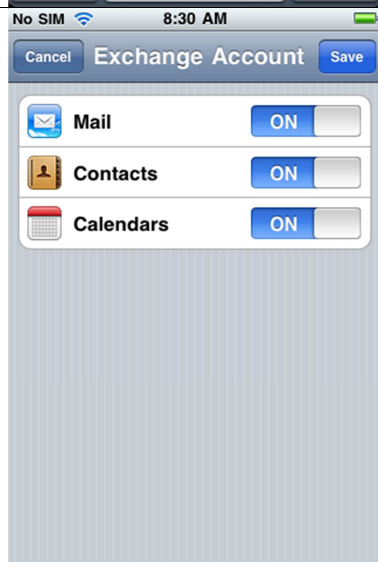
**Step3**  
Select MICROSOFT EXCHANGE



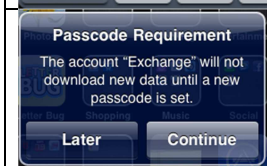
**Step4**  
Enter your email address, Domain of SLCSd, username, and current Password to access your exchange email



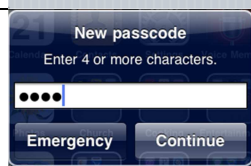
**Step5**  
Add the information for Server if necessary of mail.slcschools.org



**Step6**  
Select what Exchange items you want to sync to your phone and click SAVE.



**Step7**  
Before downloading data, you have to enter a passcode for your device that is at least 4 characters. Select CONTINUE



**Step8**  
Type your passcode, select continue. Type in the passcode a second time and save. Your Exchange data will then begin downloading to your phone.